

MATTHEWS
THOMAS HOWARD
3136

MEMORANDUM FOR

P. 64

Mr. Leonard Matthews,

338 - Kings Rd. E.,

North Vancouver, B.C.

Any further communication on this subject should be addressed to:—

THE SECRETARY,
DEPARTMENT OF NATIONAL DEFENCE,
OTTAWA, ONTARIO
ATTENTION: ADMINISTRATOR OF ESTATES

and the following number quoted:—

H.Q. **N.S. 62-M-436 FD 3**

**DEPARTMENT OF NATIONAL DEFENCE
OTTAWA, ONT.**

July 1 194**1**.....

For the purpose of record and in the event of there being any balance of pay, medals or memorials available for distribution (according to law) on account of the late

MATTHEWS, Thomas Howard, A.B.

No. 3136, H.M.C.S. "MARGAREE"



it is necessary that the requisite information regarding the deceased and his relatives should be furnished on the inside of this form in strict accordance with the printed instructions. The particulars required are to be carefully filled in and the Declaration on the back should then be signed in the presence of a Clergyman, Priest or Local Magistrate, who should be asked to complete and sign the Certificate. This form should then be returned to the above address.

(L.M. Firth) Major,
Administrator of Estates.

STATEMENT of the Names, Ages and Addresses, or Dates of Death, of all the relatives that the deceased ever had in each of the degrees specified below.

Degrees of Relationship	RELATIVES required to be accounted for		INFORMANT'S STATEMENT		
			NAME IN FULL of any Relative, if any, in each degree inquired for	Age	ADDRESS IN FULL of each surviving Relative, opposite his or her name, and date of death of each deceased relative
1	Widow of the Deceased.....		Not married.		
2	Children of the Deceased and dates of their Births.....		None		
3	Father of the Deceased.....		Leonard Austin Matthews.	56	338 Kings Rd. East, North Vancouver, B.C.
4	Mother of the Deceased.....		Mary Matthews.	53.	Idem.
5	Brothers of the Deceased	Full Blood	Leonard Frederick John Russell Stanley Herbert Richard Austin	28. 26. 18 11	3740 Mc Gill St. Vancouver, B.C. 338 Kings Rd. E., North Vancouver. R.C.A.F., St. Thomas, Ont. 338 Kings Rd. East North Vancouver, B.C.
		Half Blood			
6	Sisters of the Deceased	Full Blood	Marion Dorothy Margaret Joan.	25 20	Royal Surrey County Hospital, Guildford, England. Royal Jubilee Hospital Victoria, B.C.
		Half Blood			
7	Names of brothers or sisters (whether of the full or the half blood) of the De- ceased, who are dead, and date of death of each.		Names and ages of their children (if any)	Address of their children	
	None				

ONLY IF NO RELATIVES IN THE DEGREES ABOVE ARE NOW LIVING, THE FOLLOWING PARTICULARS SHOULD BE GIVEN

		NAMES OF THOSE LIVING	Age	ADDRESS IN FULL
8	Grand-Parents of the Deceased.....			
9	Uncles and Aunts by blood of the Deceased (not Uncles and Aunts by marriage).....		Age	

FULL PARTICULARS AS TO IDENTITY

10	What is the full name of the deceased?	Thomas Howard Matthews.
11	Give the month and year of his birth.	5 th March 1918
12	Where and when were his parents married?	at Downe, Kent, England on 7 th February 1912
13	Was he ever married? If so, state exact place and date of marriage.	No.
14	Did he leave a (later) Will? If so, it should be forwarded.	No.
15	Is there any other estate which will necessitate application being made for Probate or Letters of Administration?	No.

PARTICULARS OF DOMICILE

16	Where was deceased born?	At 481-18 th Ave. West, Vancouver, B.C.
17	In what Province, Country or State did he reside, and in which last?	British Columbia.
18	How long in each?	Always in B.C.
19	What was the nature of his employment?	Sailor
20	Did he own the house or homestead in which he lived? If so, where?	No.
21	Did he ever state verbally, or in writing, where he intended to make his permanent home?	No.
22	State <u>your</u> postal address in full.	338 Kings Road East, North Vancouver, B.C.

PARTICULARS AS TO CLAIMS

23	Have the funeral expenses been paid? If so, by whom?	No funeral expenses.
24	Are there any outstanding claims against the estate? If so, furnish full name and address of each Creditor in this space and enclose his Bill of Account. (See Note Below).	No.

NOTE.—Paragraph 24 refers to debts incurred for board and lodging, medical and funeral expenses, money borrowed, goods purchased, etc.; the following information to be embodied in all accounts submitted:—

1. Name and address of Creditor.
2. Detailed statement of particulars of claim with date or dates incurred.
3. At the end of his statement the creditor should certify that the account is just and reasonable, that no payments save as shown, have been made thereon and that he holds no security therefor; the creditor should then sign same, and if you admit that the claim is correct, then you "O.K." the bill and sign same.

(PLEASE TURN OVER)

DECLARATION

*Insert degree of relationship, for example "Widow," "Father," "Brother," etc.

I hereby declare that the foregoing particulars are correct, and a true and complete statement of all the relatives that the deceased ever had in the degrees inquired for; and that I am the

* father of the deceased.

N.B. To be signed in full in the presence of a Clergyman, Priest or Local Magistrate

L. M. Martineau.

{ Signature of Informant

CERTIFICATE

I hereby certify that, to the best of my knowledge and belief Leonard

*See above

Martineau { Name of Informant } is the * father of the Deceased above described, and I believe the above Declaration and the Statement of Relatives made by the Informant and signed in my presence to be complete and correct.

Dated at Vancouver this 11th day of July 1941.

Signature of Clergyman, Priest or Magistrate

F. C. Matthews

Qualification

Bishop of New Brunswick

Address

198 Hastings St. W. Vancouver

NOTE—Before granting the above Certificate, care should be taken to see that the Informant gives particulars concerning the death of any Relative stated by him or her to have died, and that the full name and address of each surviving Relative enquired after is stated in its proper place in the Statement opposite.

DEPARTMENT OF NATIONAL DEFENCE
(Naval Service)

C.N.S. 241
3M-2-36
N.S. 815-9-2417

APPLICATION FOR ENTRY IN THE ROYAL CANADIAN NAVY

The Naval Secretary,
Department of National Defence,
OTTAWA.

338 Kings' Road East, N. Van. B.C.
(Place)

Sept. 8th 1937
(Date)

SIR:—

I hereby make formal application for entry in the Royal Canadian Navy, under a seven years' continuous service engagement as a Ordinary Seaman
(Insert rating chosen)

I certify that the following particulars are in my own handwriting and are true in every respect:

1. Name (to be given in full in Block Letters) THOMAS HOWARD MATTHEWS
2. Date of Birth (Birth Certificate or sworn declaration by parent or guardian must be attached) Mar. 5-1918
3. Place of Birth. Town Vancouver Province British Columbia
4. Permanent Place of Residence. No. 338 Street Kings' Road East
Town North Vancouver Province British Columbia
5. Are you a British Subject? yes
6. How long have you resided in Canada? 19 years
7. What is your Mother Tongue? English
8. What other language do you speak? none
9. Are you of the White Race? yes
10. Are you Single, Married or a Widower? Single
11. How far advanced educationally are you?
(Certificates of School Authorities must be attached)
Grade Twelve
12. What practical experience have you had?
(Details and certificates from employers, trade credentials, etc., must be attached to substantiate employment reported.)
Twenty-six months as a seaman.
13. Do you belong to any Naval, Military, Air or Police Force? Naval League
14. If so, give details.
15. Have you ever served in such forces? In Naval League 2 years
16. If so, give dates and details. as cadet - March 31 to October 1933
17. Have you ever been discharged from His Majesty's Forces as medically unfit? no
18. Have you ever offered to serve in His Majesty's Forces and been rejected? no
Why?
19. Have you ever been convicted of a criminal offence? no
(Enclose two character references, one of which must confirm your answer to Question 19)
20. What is your weight? 175 lbs Height 5-ft 11-in Chest Measurement (Not inflated) 40 in
21. Have you ever had fits? no
22. Do you suffer from any deformity? no
23. Have you suffered the loss of any fingers, toes, etc? no
24. Do you suffer from any disease? no
25. Do you wear glasses? no
26. Are you subject to any disability which might cause your rejection?
no
27. Give details.
28. Are you willing to be vaccinated and inoculated as considered necessary by the appropriate authorities? yes
T. H. Matthews T. H. Matthews
Signature of Witness Signature of Applicant

CERTIFICATE TO BE SIGNED BY THE PARENT OR GUARDIAN OF CANDIDATES UNDER 21 YEARS OLD

I agree to refund to the Department of National Defence the expenses incurred by that Department for transportation to a Naval Base of the above applicant, should he, on arrival at such Base, fail to enrol for seven years' continuous Naval service for reasons which in the opinion of the Department are within his own control. Signed and

Sealed at Vancouver B.C. this 8th day of September, 1937, in the presence of
O. W. D. M. T. H. Matthews
Signature of Witness Signature of Parent or Guardian

CERTIFICATE TO BE SIGNED BY CANDIDATES OVER 21 YEARS OF AGE

I agree to refund to the Department of National Defence the expenses incurred by that Department for my transportation to a Naval Base, should I, on arrival at such Base, fail to enrol for seven years' continuous Naval service for reasons which in the opinion of the Department are within my own control.

Signed and Sealed at....., this..... day of....., 19..... in the
presence of.....
Signature of Witness Signature of Candidate

H. M. C. S. " N A D E N "

PC158

OFFICIAL No. IF KNOWN
Space to be left vacant
if not known3136
MAY 11 1938
436

CONTINUOUS SERVICE ENGAGEMENT, OR RE-ENGAGEMENT

To be forwarded to the Naval Secretary, Department of National Defence, with Form S. 59

CHRISTIAN AND SURNAME IN FULL		NEXT OF KIN		PRESENT RATING
THOMAS HOWARD MATTHEWS		Father Name Leonard. Address 338 Kings Rd. E. North Vancouver, B.C.		Ordinary Seaman.
DATE OF BIRTH*	PLACE OF BIRTH†			NAME, RANK AND STATION OF RECRUITING OFFICER
5th March, 1918.	Town	Vancouver		Commander J. E. W.
	County			Oland, DSC. RCN.
	Province	British Columbia.		RCN. Barracks, Esquimalt, B.C.

Personal Description at the Date of this Document

Height	Chest	Hair	Eyes	Complexion	WOUNDS, SCARS OR MARKS	Religious Denomination	TRADE OR OCCUPATION
5' 9 $\frac{1}{4}$ "	39 $\frac{1}{2}$ 36 38 $\frac{1}{2}$	Brown	Blue	Fresh	Nil	C of E.	Seaman M.S.

Commencing date of Engagement or Re-engagement	4th April, 1938.	Period of Engage- ment or Re- engagement	SEVEN YEARS C.S.
Date of actually vol- unteering to en- gage or re-engage	4th April, 1938.	Date of entering present ship	4th April, 1938.

Particulars of former Continuous Service Engagements, if any; but, if none, and the person engaging has had previous Service, the date of his First Entry should be given. If the person has not previously served, write the words "First Entry" here.

If an Engagement is ante-dated for any period, the man's services for such period should be forwarded in to office, with the Engagement, on Form S.—1243.

FIRST ENTRY.

Declaration of Entry or Re-Entry from Shore for Continuous Service

The following questions are to be put by the Commanding Officer to the person about to engage for Continuous Service, whose answers are to be recorded hereon:—

- Are the particulars given above of your name and date and place of birth correct?..... Yes
- Are you a British subject? †..... Yes
- Nationality of parents—Father..... English Mother..... English.
- Have you ever served in the Navy, Royal Fleet Reserve, Royal Naval Reserve, Army, Army Reserve, Marines, Militia, Volunteers (Naval or Military), Territorial Force, or in His Majesty's Indian or Colonial Military Forces, or in the R.C. Mounted Police? ‡..... No
- Do you now belong to the Militia, Volunteers (Naval or Military), Territorial Force or any Regiment or Corps in His Majesty's Army, or to any established Naval or Army Reserve Force, or to the R.C. Mounted Police? ‡..... No
- Have you ever been rejected as unfit for His Majesty's service, or discharged from it on that account? If so, state reason of rejection or discharge, and date..... No
- Have you ever been discharged from the Navy, Marines, Army or R.C. Mounted Police on account of misconduct?..... No
- Are you willing to be vaccinated or re-vaccinated and inoculated?..... Yes
- Can you swim?..... Yes

* When evidence of age is obtained on First Entry, it should be attached to this Form.

† Foreigners are not to be entered. On the entry of a person born out of the British Empire, it should be ascertained that he is (and in the case of a boy, that his father is) a British Subject, and evidence of the fact should be attached to the "Entry Papers."

‡ Particulars of service in the Army, Army Reserve, Naval Reserve, Marines, Militia, or H. M. Indian or Colonial Military Forces, or in the Merchant Service should be forwarded in to office with this Engagement. If a member of the Royal Fleet Reserve, the man's Registrar is to be immediately informed of his entry (Royal Fleet Reserve Instructions). If an R.N.R. man, state number of R.V. 2.

(OVER)

C.N.S. 55

2M-3-32
N.S. 815-9-55LEDGERS FAIR
ROUGH

57/1559

3136

2000

73

I—Declaration and Certificate for Men newly entered and Men who have been out of the Service since the expiration of their previous C. S. Engagement

I, **THOMAS HOWARD MATTHEWS**, do solemnly declare that to the best of my knowledge and belief the answers to the questions overleaf are true, and I do hereby agree to serve honestly and faithfully in the Naval Service of Canada* **for the term of SEVEN Yrs.** from **4th April, 1938**, 193....., provided my service should be so long required. And I do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Majesty. As witness my hand this **4th** day of **April, 1938**, 193.....

Witness to Signature..... **Thomas Howard Matthews** Man's Signature in full

Attested before me this **4th** day of **April, 1938**, 193.....

LIEUT. COMMANDER, RCN.

} Signature of a Commissioned
} Officer of the Naval Service

Date **4th April, 1938**, 193.....

This is to certify that we have examined the person named on the other side hereof as to his fitness for the Naval Service of Canada, and we find as follows:—He is of perfectly sound and healthy constitution, free from all physical malformation, active and intelligent; and we consider him in all respects fit for His Majesty's Service.

COMMANDER, RCN. Commanding Officer
CAPTAIN, RCAMC. Medical Officer

II—Certificate and Declaration for Boys

Date..... 193.....

This is to certify that we have examined the boy named on the other side hereof as to his fitness for the Naval Service of Canada, and we find as follows:—He is a well grown, stout, intelligent lad, of perfectly sound and healthy constitution, and free from all physical malformation, and we consider him in all respects fit for His Majesty's Service.

The consent of his parents or guardian has been obtained in writing, and they are willing and desirous that the boy should be entered for..... years' continuous and general service from the age of 18, in addition to whatever period may be necessary till he attains that age.

..... Commanding Officer
..... Lieutenant
..... Medical Officer

I declare that to the best of my knowledge or belief the answers to the questions on the other side of this form are true and that I am not indentured as an apprentice.

I am willing to enter and serve in the Naval Service of Canada for..... years' continuous and general service from the age of 18, provided my service should be so long required, in addition to whatever period may be necessary till I attain that age. And I do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Majesty.

..... Boy's Signature in full

Witness to Signature.....

Attested before me this..... day of..... 193.....

..... } Signature of a Commissioned
..... } Officer of the Naval Service

III—Re-engagement for Continuous Service

To be executed by men who have not been out of the Service since the expiration of their first engagement

The particulars indicated on the other side are also required when this Form is used.

I,....., now serving as a.....
on board H.M.C.S....., who on the..... of..... 193.....

engaged to serve in the Naval Service of Canada for a period of \$..... years, do hereby engage to serve for a further period ||..... from ¶..... 193.....
provided my services should be so long required.

..... Man's Signature in full
..... 193.....

Witness..... Commanding Officer

* Insert "for the term of (number in words) years," or "to complete (number) years for pension," or "until I attain the age of..... years."

† Insert the date from which the engagement actually commences.

‡ The document conveying the consent to be attached to this paper. (N.B.—Not required in the case of youths over 17 years of age.)

§ To be written in words.

|| Insert as follows:—"Of (number) years," or "to complete time for pension," or "until I attain the age of..... years," as the case may be.

¶ Insert the date of commencement of the re-engagement, which must either be coincident with, or (when the re-engagement is ante-dated) earlier than the date of execution.



Can. B. 207
2M-1-37
N.S. 815-2-207

6637

62-21-4 m
710 219

CERTIFICATE OF MEDICAL EXAMINATION FOR THE ENTRY OF OFFICERS, MEN AND BOYS FOR THE NAVAL SERVICE OF CANADA

(R.C.N. OR RESERVE FORCES)

White Race

NOTE—This Certificate is to be completed by the Examining Medical Officer and forwarded to the Naval Secretary, Department of National Defence, Ottawa.

I, the undersigned, have examined Thomas H. Matthews candidate for entry as Ord Seaman (Preliminary) and I believe him to be in all respects fit for His Majesty's Service. He has signed the Certificate given below in my presence.

Dated at Vancouver B.C. the 15th of March 1935

B. Goodwell
Examining Medical Officer
(Rank) Capt R. Lane

This examination has been made in accordance with the Instructions for Recruiting.

Age { (a) Years Months	Weight without (b) Clothes	Height with Bare (c) Feet	General (d) Development	Chest (e) Girth	Vision by— (f) Snellen's Types (ii) Colour Vision	Vaccinated or re- (g) vaccinated for Small Pox (Date)	(h) Lungs, Heart, etc.	(i) Abdomen, Hernia, etc.	(j) Limbs and Joints	(k) Skin	(l) Ears and Hearing	(m) Testes, Varicocele, etc.	(n) Mouth, Teeth (No. def- icient and No. defective, if any), Nose, Tonsils, etc.	(o) Anus, Hæmorrhoids, etc.
20.	168 lbs.	5 ft. 10 ins.	Good	inches (a) maximum 38 3/4 (b) minimum 36 3/4 (c) mean 37 3/4	right eye 20/15 left eye 20/15 colour vision C.N.	1934	normal	normal	normal	normal	normal	normal	2 deficient 0 defective	normal

CERTIFICATE TO BE SIGNED BY THE CANDIDATE

I hereby certify that to the best of my belief I have never suffered from Fits, *Incontinence of Urine, Discharge from the Ears, or any other disease likely to render me unfit for His Majesty's Service. I am willing to undergo, after entry, such dental treatment as may be authorized.

TH. Matthews
Signature of Candidate

When a Candidate is passed, notwithstanding a slight defect or disability, the following Certificate is to be filled up

This Candidate is the subject of.....

not considered of sufficient importance to cause his rejection, he being desirable in other respects.

.....
Examining Medical Officer
(Rank).....

* The exact meaning of this is to be clearly explained to the Candidate by the Examining Medical Officer.

ORDINARY SEAMAN.

Name MATTHEWS, Thomas H. Nationality Br. File F.D. 219
(Can.)
Date of Birth 5th March, 1918 Married Single Religion
Date of Application 8th Sept. 1937. Medically Examined
Address 338 Kings' Road East, North Vancouver, B.C.
Education 4 years High School

Previous Experience Twenty six months as a Seaman.
Navy League - 2 years - Cadet March 31 to October, 1933.

Remarks 15-9-37 A/D N.O.&.T. Place on Roster for Ordinary Seaman.

Note: HIGHLY RECOMMENDED - 2 years Sea Experience.

Directions Re Entry 17-9-37 Letter to Applicant. 28/2/38 *per record*

4/4/38 *Enlisted*

2M 7-35 (M130)

DECEASED 22 October 1940

DEPARTMENT OF VETERANS AFFAIRS

AWARDS

(NAVY)

D.D.
WAR SERVICE RECORDS

MATTHEWS Thomas Howard	N-3136	A.B.	FILE No.
SURNAME (IN BLOCK LETTERS)	CHRISTIAN NAMES	REG. No.	RANK ON DISCHARGE
			C.A.S.F. UNIT

WAR SERVICE

BADGE

(CLASS)

No.

DATE DESPATCHED:

ADDRESS:

CAMPAIGN MEDALS	REGISTRATION NUMBER AND DATE DESPATCHED
1939-45 Star	4770 - 24/11/49
C.V.S.M. & Clasp	
War Medal	

(THE REVERSE TO BE USED FOR ESTATE PURPOSES)

HMCS "MARGAREE" Aug. /41 - R.C.N.
 MEDALS AND MEMORIALS—DECEASED PERSONNEL

REGISTRATION No. DATE OF DESPATCH

(1) MEDALS
PERSON
 ENTITLED TO Mr. L.A. Matthews - Father

ADDRESS: 338 King Road E.,
 North Vancouver, B.C.

(2) MEMORIAL CROSS
 WIDOW

ADDRESS:

(3) MEMORIAL CROSS
 MOTHER

Mrs. M. Matthews

ADDRESS: 338 King's Road East
 North Vancouver, B.C.

MEMORIAL BAR

(1)

DATE DESP

REGN. NO.

256

(2)

(3) 14 May 1941

VERIFICATION FORM

NAME IN FULL

RANK/RATING OF

SHIP

SERVICE

AREA

QUALIFYING PER

FROM

TO

DAYS

FROM

TO

1939-45 ATT.A

10.9.39

[Signature]

18.9.39 15.9.39 6

att

Rechtigende

10.11.39	10.1.40	62
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all

Besser

11-2-40 21-3-40 4/8

all

Margaret

6-9-10	22-18.40	47
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QTH

Head 22.10.40

fs.

VERIFIED BY

VERIFIED BY

VERIFICATION FORM
STARS, DEFENCE MEDAL, WAR MEDAL, C.V.S.M. and CLASP.
NAVAL GENERAL SERVICE MEDAL (1915).

.....RANK/RATINGOFF. NO.ADDRESS

VERIFIED BY

VERIFIED BY DIR. OF PERSONNEL RECORDS.

62-m 436
47

1st November, 1940.

Dear Sir,

It is with deep regret that I must confirm the telegram sent out by the Minister of National Defence, reporting that your son, Thomas H. Matthews, A.B., O.N.3136, R.C.N. was missing, believed killed.

Few details are available, but it is known that H.M.C.S. "MARGAREE" was sunk in collision in the North Atlantic whilst steaming without lights, on convoy duty, and in the submarine zone. 142 officers and ratings are missing and must be presumed lost at sea.

I am requested to express to you the sincere sympathy of the Minister of National Defence for Naval Services and the Chief of the Naval Staff in your bereavement.

Any further information, which is received, will be at once communicated to you.

Yours very truly,


(J.O. Cossette)
NAVAL SECRETARY.

Mr. Leonard Matthews,
338 King's Rd., E.,
NORTH VANCOUVER, B.C.

P098925

62-M-436

Six copies to be rendered to Naval Service Headquarters

REPORT OF THE DEATH OF AN OFFICER, MAN OR BOY

H.M.C.S. STADACONA at HALIFAX, N. S.

Name Thomas Howard MATTHEWS
(Christian names in full)Rank of Rating Able Seaman Official No. 3136
(If unknown, date of first entry)

Place of Birth Vancouver, B. C. Date of Birth 5th March, 1918

Occupation in Civil Life Seaman (M.S.) Religion Church of England

Number of years service in the Navy (Long Service R.C.N., or mobilized service in case of R.C.N.
(Temporary) or Reserve ratings) 2 Years 7 months

Date of Death 22nd October, 1940 Place of Death At Sea

Cause of Death Loss in collision of H.M.C.S. MARGAREE
(If due to accident, violence, or enemy action, particulars to be stated briefly)Nearest known relative or friend { Name Mary MATTHEWS Relationship Mother
Address 338 Kings Road East, North Vancouver, B. C.

Date on which the above was informed by Ship Informed by N.S.H.Q.

Date on which death was registered with local Officials NK

In the case of Imperial Service men, whether Active Service, Pensioner or Reserve, date on which the prescribed return was rendered to the Registrar General in London, Edinburgh or Dublin, according to Nationality

Place of Burial (if known) Date of Burial (if known)

Location, Number, etc., of grave (if known)

Undertaker employed (if any)

If borne for discipline only, date D.S.Q. or invalidated

J. Edwards
COMMANDER R.C.N.
Commanding Officer,

8th November, 1940

The NAVAL SECRETARY,
Department of National Defence,
Ottawa, Canada.

In all cases this Form is to be sent in addition to the Report by Telegraph required by the Regulations.

Distribution: File, Imp. W. G. Com., Dom. Stat., Register.

C.N.S. 1121
15M-7-40 (5849)
N.S. 815-9-1121

ATTESTATION

BOY

6-0-17-16

NON-PERMANENT ACTIVE MILITIA OF CANADA

UNIT 3rd. Div. Sigs. R.C. SIGNALS (RF) REGTL. No. C415246

1. Surname? (Block letters) MATTICE
2. Christian names? Gerald
3. Present address? 116 Frank St. Ottawa.
Phone No. 2-6660
4. Date of Birth? 31st. May 1925
5. British subject? Yes
6. Occupation? Civil Servant
7. Religion? Pres.
8. Next of Kin Mrs. W. J. Mattice 9. Relationship? Mother
Address 116 Frank St. Ottawa.
10. Previous Naval, Military or Air Force Service No.
(Give particulars, qualifications, etc.)

CERTIFICATE OF MEDICAL EXAMINATION

Height 5'8" Weight 145 Chest max 34 min 32
Descriptive marks Long Scar back of Lt. Leg.
I have examined the above named man in accordance with instructions laid down in Instructions for the R.C.A.M.C. and C.D.C. 1937 Appendix V and find him fit as boy Category A
Date 23 Mar. 1942. Signature W. E. Cowan, Major, RCAMC

DECLARATION TO BE MADE ON ATTESTATION

I, the undersigned Gerald Mattice do sincerely and solemnly declare that to the best of my knowledge and belief, the above answers (made by me) to the foregoing questions are true; that I am willing to be attested for the term of three years or until legally discharged, and do understand the nature and terms of this engagement, that I will safeguard all clothing, arms and equipment issued to me and will return same when required, and that I will report any change in address of myself, or my next of kin to my Commanding Officer.

OATH TO BE TAKEN

I, Gerald Mattice do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Majesty.

Wm. J. Scott, Sgt. G. Mattice
Signature of Witness Signature of Man

Dated this 24th day of March 1942 at Ottawa.

CERTIFICATE OF ATTESTING OFFICER

The recruit above-named was cautioned by me that if he made any false answers to any of the above questions he would be liable to be punished by law. The above questions were then read to the recruit in my presence. I have taken care that he understands each question and that his answer to each question has been duly entered and replied to, and the said recruit has made and signed the declaration and taken the oath.

R. L. WHEAT, Lt. Col.
Signature of Magistrate, Justice of Peace, or Attesting Officer

Statement of Services

Promotions, Reductions, Transfers, Casualties, Annual Training, Qualification Certificates, etc.	Effective Date	Authority for Entry	Signatures of Officers Certifying Correctness of entries
Accepted for Service with effect from..... 24 March 1942.	24- 3- 42.	D.O. 2 14/42.	R.G. Johnston 2/Lt. For Officer Commanding Unit 3rd Div. Sigs
On Command to Connaught Camps	5/7/42	DD2 39/42.	R.G. Johnston 2/Lt
Return from On Command Connaught Camp	19/4/42	DD2 46/42	R.G. Johnston 2/Lt
Granted One Month Leave of Absence.	4 Nov. 1942	D.O. 2. 60/42.	R.G. Johnston 2/Lt
Struck off Strength on enlistment in Merchant Marine	5 Mar 1943	DO II #11 d/12-3-43	R.G. Johnston 2/Lt
Medals and Decorations			

NOTE.—These entries are to be made from time to time as they occur and certified by the Officer making the entry.

Attestations to be made out in duplicate, the original being forwarded to be filed in Regimental Orderly Room, the duplicate to be kept in the Battery, Squadron, Company, etc

Statement of Services

Promotions, Reductions, Transfers, Casualties, Annual Training, Qualification Certificates, etc.	Effective Date	Authority for Entry	Signatures of Officers Certifying Correctness of entries
Accepted for Service with effect from..... Officer Commanding Unit.....

NOTE.—These entries are to be made from time to time as they occur and certified by the Officer making the entry.

Attestations to be made out in duplicate, the original being forwarded to be filed in Regimental Orderly Room, the duplicate to be kept in the Battery, Squadron, Company, etc.

THE CANADIAN ARMY—RESERVE PERSONNEL

CERTIFICATE OF DISCHARGE

This Certifies that C 415246 Boy Gerald MATTICE
(Regtl. No.) (Rank) (Name in full)
of OTTAWA County of CARLETON
Province of ONTARIO served continuously in the
3RD DIVISIONAL SIGNALS, R.C.C.S.
(Regiment or Corps)
from the 24th day of March 19 42, to
the 5th day of March 19 43, and is now discharged
therefrom, and that he attended and completed Annual Training for the years
1942.

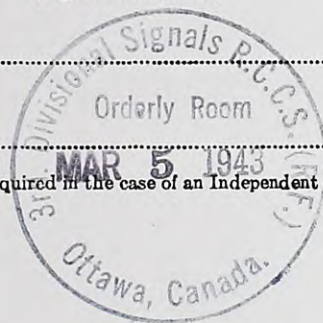
(Each year separately, in figures)
On enlistment to Merchant Marine One year.
(Total number of years, in words)

G. Mattice
(Signature of Soldier)

Place

Date

M. F. B. 350
50M—3-42 (3780)
H.Q. 1772-39-62



Commanding

† Commanding

(Total number of years, in words)

(Sqn., Bty. or Coy.)

(Regt. or Corps)

† NOTE—Not required in the case of an Independent or Detached Squadron, Battery or Company.

MG

DEPARTMENT OF NATIONAL DEFENCE
NAVY ARMY AIR FORCE
STATEMENT OF WAR SERVICE GRATUITY

498 2
NAVY

DECEASED
MEMBER'S
NAME

Thomas Howard
(CHRISTIAN NAMES)

MATTHEWS
(SURNAME)

REGISTER NO. 9566
FILE NO. NSN-3136
DATE 12 Sep/45
SERVICE NO. 3136
FINAL RANK OR RATING A.B.
DATE OF DISCHARGE 22 Oct/40

PAYEE
ADDRESS

Director of Estates, for service Estate of
308 Sparks St., Thomas H. Matthews,
Ottawa, Ont. NSN-3136

DATE OF TERMINATION OF OVERSEAS SERVICE 22 Oct/40

A. TOTAL QUALIFYING SERVICE

NO. OF DAYS 407 EQUAL TO 13 COMPLETE PERIODS AT \$7.50

\$ 97.50

B. QUALIFYING OVERSEAS SERVICE

NO. OF DAYS 153 LESS 17 INELIGIBLE DAYS, EQUAL TO 136 DAYS @ 25C. PER DAY

34.00

C. SUPPLEMENT FOR OVERSEAS SERVICE

DAILY RATES AT DISCHARGE

PAY \$ 1.85
SUBSISTENCE OR LODGING \$ 1.45
AND PROVISION ALLOWANCE
ADDITIONAL PAY H.L.M. \$.13
S.T. \$.10

n PA 132
OCT 9 1945

DEPENDENTS' ALLOWANCE 1/30 OF \$ NIL

TOTAL \$ 3.53 X 7 = \$ 24.71
NO. OF DAYS 153 X \$ 24.71

20.66

D. WAR SERVICE GRATUITY

NPL 58

152.16

E. DEDUCTIONS

OVERPAYMENT OF

PAY AND ALLOWANCES \$
DEPENDENTS' ALLOWANCE
AND ASSIGNED PAY \$

OTHER DEDUCTIONS

\$ NIL

F. TOTAL AMOUNT PAYABLE

152.16

G. YOUR PORTION OF GRATUITY IS—

DEPENDENTS' ALLOWANCE IN ISSUE TO YOU \$ OF \$
TOTAL DEPENDENTS' ALLOWANCE IN ISSUE \$

= \$ 152.16

CERTIFICATE I CERTIFY THAT THE AMOUNT HAS BEEN CORRECTLY COMPUTED AND IS PAYABLE IN ACCORDANCE WITH THE TERMS OF THE WAR SERVICE GRANTS ACT, 1944 AND THE REGULATIONS ISSUED THEREUNDER.

PREPARED BY

YN

CHECKED BY

1/30

TREASURY

CHECKED BY

R. J. Gundry

DATE

17/9/45

SERVICE REPRESENTATIVE

for Dir. Naval Pay. Accting.

C.
H.M.S. "OTTAWA" at Big Inlet, Queen Charlotte Islands,
British Columbia.

Warrant No. THREE, dated, 5th September, 1939. 19.

[Instructions for preparing Warrants are given in Art. 538, K.R. & A.I. The Warrants are to be numbered consecutively from the Date of the Ship being commissioned.]

For Confinement in a Cell

(Here specify all punishments for which, taken separately, a warrant would be required.)

(a) WHEREAS it has been represented to me by

Lieutenant-Commander Hugh Francis PULLEN, Royal Canadian Navy.

that on the First day of September, 1939.

Name Thomas Howard MATTHEWS

Date of Birth 5th March, 1918. Date of First Entry in H.M. Service 4th April, 1938.

Date of Entry in Ship 18th September, 1938. List and No. on Ship's Books 5.2/70

Rating or Rank Able Seaman Official or Register No. 3136

Good Conduct Medal Nil Good Conduct Badges Nil

Class for Conduct First Class for Leave First

Character assessed to date, from the last annual assessment, but not including this offence. Very Good

Did [Insert full particulars of Offence.]

Did commit an act to the prejudice of Good Order and Naval Discipline in that he:-

1. Did use insulting language to Acting Leading Seaman William Harold Corbin, Official Number 2531.

2. Did attempt to strike Acting Leading Seaman William Harold Corbin, Official Number 2531.

I do hereby adjudge him the said Thomas Howard Matthews to be

Insert below in the proper columns the particulars of the punishment.

(NOTE.—When two or more of the following punishments are awarded to the same individual for the same Offence or Offences, one Warrant will suffice; but the greatest care is to be taken in all cases to specify distinctly the nature, duration, or extent of the Punishment ordered. A line is to be drawn through all unused columns.)

† Imprisoned in			† Kept in detention in			Confined in Cells on Board		† Disrated to	† Deprived of G.C. Medal	† Deprived of Badges, No.	Reduced to 2nd Class for Conduct	Days				Reduced to Second Class for leave	Grog stop-ped Days	Other Punish-ments
Name of Gaol*	For days	With days H.L.	Name of Place of detention*	For Days	No. of Days	Diet						11	16	Leave stop-ped	Pay forfeited			
-	-	-	-	-	7	1st 3 low	-	-	-	-	-	-	-	-	-	-	-	-

* The name of the place of confinement is not to be filled in when the Officer ordering the imprisonment or detention is in the presence of a Commander-in-Chief or Senior Officer (see Article 553, Clause 2).

† See page 4 for proposal to award imprisonment, detention or disrating.

‡ These columns are not to be used for forfeitures consequent upon conviction for desertion. In such cases the forfeiture of G.C. Medal under Article 563 (3), and the decisions under Art. 589 (6), as to retention or forfeiture of (a) War &c. Medals and Decorations and (b) Good Conduct Badges, are to be recorded below for information:—

N.L. 3481/35.
N.L. 55/36.
Sta. 1/37

36830/87:3 16m/5/37 Wt & Sons Ltd 630a/40979/672

S.—271.

Before awarding the foregoing punishment, (b) I did, on the Fifth day of September, 1939. personally and publicly, in the presence of the accuser and accused, investigate the matter, and having heard the evidence of

Lieutenant-Commander Hugh Francis PULLEN, Royal Canadian Navy.
Lieutenant Alexander Reginald TURBULL, Royal Canadian Navy.
Petty Officer Cyril Henry MILLS, Official Number 2362.
Acting Leading Seaman William Harold CORBIN, Official Number 2531.

in support of the charge as well as what the Accused had to offer in his defence, and the evidence of (e)

calling no one
~~xxxxxx~~ he ~~called~~ on his behalf, I consider the charge to be substantiated against him, and [taking into consideration that ~~this is~~ (these are) the ~~First, Second, Third, Fourth and Fifth~~ Offences registered against him on his Conduct Sheet], I adjudge him to be punished as afore stated (d).

Given under my hand on board His Majesty's Ship " OTTAWA " " at
Big Inlet, Queen Charlotte, the Fifth day of September, 1939. 19
Islands, British Columbia

G. L. Jones
CAPTAIN,
Royal Canadian Navy.

H. Bullen
Lieutenant-Commander.
Royal Canadian Navy. { Signature and Rank
of Complainant.

Warrant
Number THREE Read (e) to the Accused this Fifth day of September, 19 39.

G. L. Jones
CAPTAIN,
Royal Canadian Navy. Captain.

NOTE.—No avoidable delay should take place in the investigation of the complaint, or in the prompt infliction of the punishment after the investigation is completed. If any substantial delay has taken place the reason thereof is to be stated here.

Warrant Number Three dated and read by me this Fifth day of September, Nineteen Hundred and Thirty-Nine. *H. Bullen*

Lieutenant-Commander, Royal Canadian Navy.

(a) When the Offence has been committed under the immediate observation of the Captain, the Warrant should run—"Whereas I did observe—"

(b) If the Offence has been committed under the immediate observation of the Captain, the Warrant should run thus:—

"I did, on the day of , in the presence of (insert name of Executive Officer, or of the Watch, as the case may be), and the Accused, investigate the matter, and having heard &c.—"

(c) If the Accused does not call any witnesses the fact should be stated.

(d) If the man is sentenced to imprisonment or detention, and there is not a proper place of confinement to which he can be sent at once, and if it is not intended to keep him in close custody on board until a proper place of confinement is available, the following words are to be added:—

"The said imprisonment (or detention) to take effect from the date on which he arrives at a place where there is a proper place of confinement, subject to the provisions of Section 74, Clause 2, of the Naval Discipline Act."

NOTE.—A sentence that is to be carried out in a Military Detention Barrack cannot be postponed and must take effect from the date of award.

(e) The date of reading and the dates at the head of page 1 and in the centre of page 2 should coincide. If the warrant is read in the absence of the Accused, in accordance with Article 538 (2) K.R. & A.I., this notation should be amended to read:—

"Read in the absence of the Accused this day of 19 , he having been certified medically unfit to have the Warrant read to him."

FORMER OFFENCES.

[Enter in 1st Warrant, for any Man in each quarter, all Offences during the last 6 months (if he has been in Ship); for any previous time only Offences punished by Warrant. If a Man is punished by Warrant more than once in any quarter, only Offences committed after date of 1st Warrant need appear, a reference being given to date of 1st Warrant.]

No. of Punishment.....		3	4	6	7	8	10	11	12	13	14	15	16	17	18	19	20
NATURE OF OFFENCE	Date of Punish- ment 1939	No. of Days Imprisoned, specifying whether with or without Hard Labour	No. of Days detention	Disrated to	Deprived of Medal or Badges—No.	Whether Reduced to 2nd Class for Conduct	No. of Days confined in Cell on Board, specifying Diet	Extra Work—14 days	Leave stopped	Reduced to Second Class for Leave	Pay forfeited for improper Absence	Grog stopped	Extra Work or Drill—7 Days	Reprimand by Captain	Extra Guard (Marines only)	Birching (Boys only)	Cuts with a Cane
	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days	Days
Did remain absent over leave two hours and twenty-nine minutes, namely from 0001 until 0230.	13th March.							10	1		1						
Was improperly dressed on the upper deck at 0600.	24th April												3				
Did remain absent over leave forty minutes, namely from 0730 until 0810.	17th May.								1		1						

H.M.S.

I beg to submit that the offence disclosed on page 1 hereof may be dealt with summarily.

If you approve, the following sentence is considered suitable:—

King's Regulations: — *days { Imprisonment with hard labour }
 Art. 553 (1). *calendar months { Detention } in

addition to the other punishments indicated.

Art. 560 (4). * To be disgraced to in
 addition to the other punishments indicated.

Art. 535 (2). * As indicated on page 1.

2. The accused's Service Certificate and Conduct Sheet are enclosed.

I am,

SIR,

Your obedient Servant,

* To be struck out when not applicable.

Remarks as to any excess, undue leniency, or irregularity in the
 above proposals:—

Approved.

Signature.....

The Officer Commanding

Rank.....

H.M.S.

When the necessary approval has been obtained, the particulars should be entered on page 1 of the Warrant, which should then be dated and read to the offender (see Arts. 537 (1) and 538 of the King's Regulations) without any unnecessary delay.



NATIONAL REVENUE, CANADA
(CUSTOMS AND EXCISE DIVISIONS)

338 Customs House,
Vancouver, B.C.
Sept. 9, 1937.

SEP 13 1937
62-21-4m
HW 219
M18964
4

J.O. Cossette, Esq.,
Naval Secretary,
Department of National Defence,
OTTAWA, Ontario.

Dear Sir:

Re: Thomas Howard Matthews

I herewith enclose my son Tom's application for entry into the Royal Canadian Navy together with the following papers:

1. Birth Certificate.
2. Certificate from the Principal of North Vancouver High School.
3. Letter of reference from Mr. Dugald Donaghy, K.C.
4. " " " " Mr. H.R. Wade, Managing Secretary of the Navy League, City.
5. Seaman's Discharge Book No. 11731.

Tom is still engaged as a seaman by the Union Steamship Company of B.C. Ltd., in whose service he has worked since he left school in June 1935.

I shall be glad if you will return the Birth Certificate and Seamen's Book when you have finished with them.

If there is any further information which you require I shall be pleased if you will let me know by return and I will at once attend to the matter.

Yours faithfully,

J. H. Matthews

Excise Tax Auditor.

LAM/CMM

LAW OFFICES

Subject

DUGALD DONAGHY, K. C.

BARRISTER
SOLICITOR

CODES: BEDFORD McNEILL
WESTERN UNION

TEL. SEY. 8616

630-633 ROGERS BUILDING

VANCOUVER, B. C.

September 8th, 1937.

J. O. Cossette, Esq.,
Naval Secretary,
Department of National Defence,
Ottawa.

Dear Sir:-

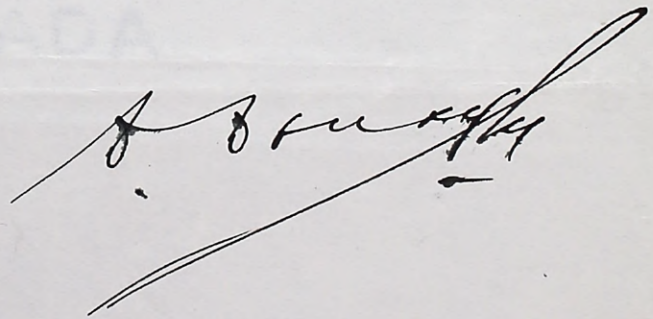
Mr. Thomas Howard Matthews of 338 Kings Road East, North Vancouver, B. C., informs me that he is making application for entry in the Royal Canadian Navy under engagement as an ordinary seaman.

Mr. Matthews has been residing with his parents, who are neighbors of mine, and I have known him from childhood up to the present time. His family has an excellent standing in the community and his father is employed by the Dominion Government as an Excise Tax Auditor.

This young man has an excellent character and reputation.

Yours truly,

DD/HF.



338 King's Road East,
North Lansdale,
North Vancouver,
B. C.

May, 20th, 1937.

Naval Secretary
Department of National Defence
Ottawa.

NOV 25 1937
62-21-4 W

Sir:-

M10659

Kindly furnish me with particulars
for entry into Royal Canadian Navy
as a seaman.

An early reply will be appreciated.

Height - 5' 11"

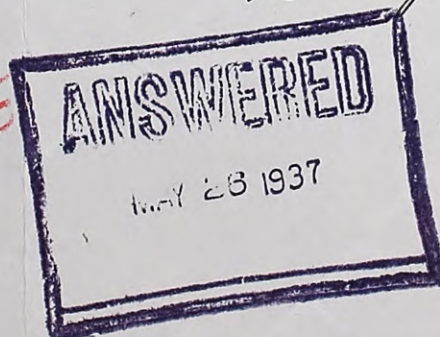
Weight - 180 lbs.

Age - 19 years. (March 5th, 1937)

Education - Grade ten certificate - have taken
grades eleven and twelve subject.

Respectfully -

J. H. Matthews.



CHARGED TO
SINCE
REC'D. CENTRAL REGISTRY
MAY 25 1937
REFERRED TO <i>Reynolds</i>

48

NOV 8 1940

STATEMENT OF SERVICE OF

THOMAS HOWARD MATTHEWS

Able Smn., P.O.N., O.N. 3136

<u>Ship of Establishment</u>	<u>Rating</u>	<u>From</u>	<u>To</u>
H.M.C.S. "NADEN"	Ord. Smn.	4 April, 1938	17 Sept., 1938
" " "OTTAWA"	" "	18 Sept., 1938	3 April, 1939
" " "	Able Smn.	4 April, 1939	15 Sept., 1939
" " "NADEN"	" "	16 Sept., 1939	9 Nov., 1939
" " "RESTIGOUCHE"	" "	10 Nov., 1939	
" " "STADACONA"	" "	11 Jan., 1940	
" " "FRASER"	" "	11 Feb., 1940	
" " "STADACONA"	" "	21 March, 1940	
" " "PRINCE HENRY"	" "	16 April, 1940	
" " "STADACONA"	" "	13 May, 1940	
" " "MARGAREE"	" "	14 Aug., 1940	22 Oct., 1940

Character Assessment for whole of time - "Very Good"

DISCHARGED "DEAD" - 22 October, 1940


 (J. O. Cossette)
 NAVAL SECRETARY.

LH

Passing Certificate

This is to Certify

that Thomas Howard MATTHEWS,

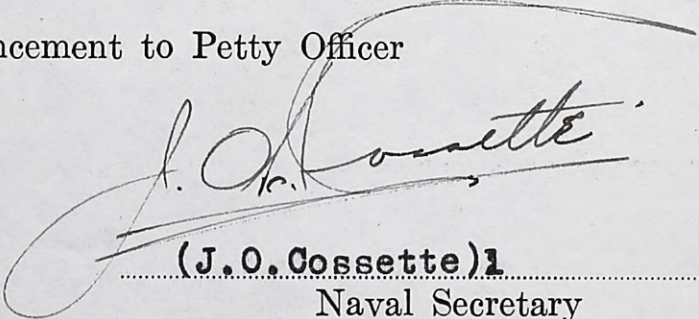
Rating Ordinary Seaman. Official Number 3136.

has passed

THE EDUCATIONAL TEST, I

held on 12th July, 1938.

For advancement to Petty Officer


(J. O. Cossette)1

Naval Secretary

Department of National Defence.

Ottawa, this 13th day of September, 1938.

CERTIFICATE of the Service of

Thomas Howard MATTHEWS

IN THE ROYAL CANADIAN NAVY

The corner of this Certificate is to be cut off if the man is discharged with a "Bad" character or with disgrace, or if specially directed by the Department of National Defence (Naval Service). If the corner is cut off, the fact is to be noted in the Ledger.

<i>Port Division</i>	<i>Esquimalt, B.C.</i>	Official Number <i>3136</i>
Date of birth	<i>5 March, 1918</i>	Nearest known Relative or Friend (To be noted in pencil)
Where born { Province <i>British Columbia</i> Town or county <i>Vancouver</i>		Name: <i>Mary</i>
Trade brought up to <i>Seaman (M.S.)</i>		Relationship: <i>Mother</i>
Religious denomination <i>Church of England</i>		Address: <i>338 Kings Rd E North Vancouver, B.C.</i>
Date passed swimming test <i>PPT (Fair) 28 Apr 38 / P. V. Oland</i> <i>PST (Fair) 11 July 39 / J. H. M. W.</i>		
Man's signature on discharge to pension		

All Engagements, including N.C.S., to be noted in these Columns

Date of actually volunteering	Commencement of time	Period volunteered for	Date of actually volunteering	Commencement of time	Period volunteered for
1.	<i>4 Apr. 1938</i>	<i>Seven Years</i>	5.		
2.			6.		
3.			7.		
4.			8.		

Medals, Clasps, Etc.

Date received or forfeited	Nature of decoration	Date received or forfeited	Nature of decoration

Description of Person	Stature		Chest, In.	Colour of			Marks, Wounds and Scars
	Feet	In.		Hair	Eyes	Complexion	
On entry as a boy.....			<i>39 1/2</i>				
On advancement to man's rating or on entry under 28 years.....	<i>5</i>	<i>9 1/4</i>	<i>36 1/2</i>	<i>Brown</i>	<i>Blue</i>	<i>Fresh</i>	<i>- Nil -</i>
On re-entry for C.S. or for Non-C.S. after attaining 28 years.....							
Further description if necessary.....							

Name Thomas Howard MATTHEWS

[illegible][illegible]

Examinations passed and Notations or Qualifications other than those entered on History Sheets[illegible]

Conduct

Efficiency in Rating—ARTICLE 607—K.R.

Inferior..... A man who performs his duties in an inefficient manner.

The substantive rating held by the man at the time is to be noted in brackets after each assessment thus: Supr. (A.B.).

33 Pak'ia

4/1/80

Served

7.

3136

5th March, 1918.

Seaman.

B. C.

To

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37

3136

OFFICIAL NUMBER

NAME MATTHEWS
(Surname)

Thomas Howard
(Given Names)

OFFICIAL NUMBER

3136

Ship or Establishment	Rating	From			Remarks	Character	Efficiency	Date			Non-Sub. Rating	Qualified			Re-Qualified		
		Day	Month	Year				Day	Month	Year		Day	Month	Year	Day	Month	Year
Naden	Ord. Smn.	4	4	38		V.G.	Sat.	31	12	38	S.T.	12	1	40	10	2	40
Ottawa	"	18	9	38		Good	Sat.	31	12	39							
"	A.B.	4	4	39		V.G.	Supr.	22	10	40							
Naden	"	16	9	39													
Restigouche	"	10	11	39													
Stadacona	"	11	1	40													
Fraser	"	11	2	40													
Stadacona	"	8	3	40													
Fraser	"	8	3	40													
Stadacona	"	22	3	40													
Margaree	"	14	8	40													
Discharged	"	22	10	40	DEAD-Missing, Presumed Dead.												

GENERAL REMARKS

14/5/41 - Canadian Memorial Cross issued to Mother:
Mrs. Mary Matthews,
338 King Road East,
NORTH VANCOUVER, B.C.

DATE OF BIRTH	PLACE	CIVIL	OCCU.	HELPED	PERM. RESIDENCE	PREV. ENL.	RANK OR RATE
05/3/18	18	754	305	904	070	13	0895
ENLIST. DATE	ACT. SERV. DATE	STR.	NON-STR.	STR.	NON-STR.	STR.	NON-STR.
04/04/38	04/04/38						
SENIORITY	STR.	NON-STR.	STR.	NON-STR.	STR.	NON-STR.	STR.
04/04/39	09/23						
04/04/39	09/23						