

WILLIS  
DANIEL CURTIS  
N3175

N21174

Hanna Alta 5

Oct 13 1937

Canadian Navy Dept  
Ottawa Can

OCT 18 1937  
N.S. 21174 W  
CANADA

Dear Sirs

I wish to join the 21174

Canadian Navy.

I am 18 yrs of age.

Height 65 inches

I am enclosing my  
Grade 10 Standard

I took Grade XI but  
owing to sickness

did not write name

Please return same  
to me

Dan C Willis  
Hanna Alberta.

4565 E

RECORDED IN FILE  
CHECKED TO  
SINCE  
REC'D. CENTRAL REGISTRY.  
OCT 18 1937  
REFERRED TO *Reverend*

RECORDED  
OCT 18 1937

MMC/MVC

## - NAVAL SERVICE -

19th October, 1937.

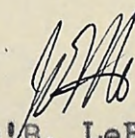
Sir,-

With reference to your letter of 13th October, I am directed to enclose herewith Form of Application.

You should read the attached Particulars of Service over carefully and if you are desirous of filing an application for entry in the Royal Canadian Navy, you should return to this Department Form of Application properly filled in together with Certificate of Birth, and two Character References one of which must confirm your answer to Question No. 19, "Have you ever been convicted of a criminal offence?", when careful consideration will be given to your application.

School Certificates will be retained in this Department pending receipt of the above information.

Yours truly,

  
(J. O'B. LeBlanc),  
Assistant Naval Secretary.

Mr. Dan C. Willis,  
Hanna,  
Alberta.

DEPARTMENT OF NATIONAL DEFENCE  
(Naval Service)

C.N.S. 2417  
3M-4-37  
N.S. 815-9-2417

NOV 16 1937  
62-21-4W

APPLICATION FOR ENTRY IN THE ROYAL CANADIAN NAVY

22893

The Naval Secretary,  
Department of National Defence,  
OTTAWA.

Hanna Alberta  
(Place)  
November 11/37  
(Date)

SIR:— I hereby make formal application for entry in the Royal Canadian Navy, under a seven years' continuous service engagement as a Ordinary Seaman (Insert rating chosen)

I certify that the following particulars are in my own handwriting and are true in every respect:

- Name (to be given in full in Block Letters) DAN CURTIS WILLIS (Daniel)
- Date of Birth (Birth Certificate or sworn declaration by parent or guardian must be attached) 29 November 1919
- Place of Birth. Town Hanna, Province Alberta
- Permanent Place of Residence. No. Street Town Hanna, Province Alberta
- Are you a British Subject? Yes
- How long have you resided in Canada? 18 yrs
- What is your Mother Tongue? English
- What other language do you speak? None
- Are you of the White Race? Yes
- Are you Single, Married or a Widower? Single
- How far advanced educationally are you? Grade 10

(Certificates of School Authorities must be attached)

12. What practical experience have you had? (Details and certificates from employers, trade credentials, etc., must be attached to substantiate employment reported.)

None

13. Do you belong to any Naval, Military, Air or Police Force? No

14. If so, give details

15. Have you ever served in such forces? No

16. If so, give dates and details

17. Have you ever been discharged from His Majesty's Forces as medically unfit? No

18. Have you ever offered to serve in His Majesty's Forces and been rejected? No

Why?

19. Have you ever been convicted of a criminal offence? No St. Shacker (Mayor)

(Enclose two character references, one of which must confirm your answer to Question 19)

20. What is your weight? 135 lbs Height 65 1/2" Chest Measurement (Not inflated) 38"

21. Have you ever had fits? No

22. Do you suffer from any deformity? No

23. Have you suffered the loss of any fingers, toes, etc? No

24. Do you suffer from any disease? No

25. Do you wear glasses? No

26. Are you subject to any disability which might cause your rejection?

No

27. Give details

28. Are you willing to be vaccinated and inoculated as considered necessary by the appropriate authorities? Yes

D. G. McIllis  
Signature of Witness

Dan Curtis Willis  
Signature of Applicant

CERTIFICATE TO BE SIGNED BY THE PARENT OR GUARDIAN OF CANDIDATES UNDER 21 YEARS OLD

I agree to refund to the Department of National Defence the expenses incurred by that Department for transportation to a Naval Base of the above applicant, should he, on arrival at such Base, fail to enrol for seven years' continuous Naval Service for reasons which in the opinion of the Department are within his own control. Signed and

Sealed at Hanna Alberta, this 11 day of November, 1937, in the presence of

J. P. Long  
Signature of Witness

D. G. McIllis  
Signature of Parent or Guardian

CERTIFICATE TO BE SIGNED BY CANDIDATES OVER 21 YEARS OF AGE

I agree to refund to the Department of National Defence the expenses incurred by that Department for my transportation to a naval Base, should I, on arrival at such Base, fail to enrol for seven years' continuous Naval service for reasons which in the opinion of the Department are within my own control.

Signed and Sealed at Hanna Alberta, this 11 day of November, 1937 in the

presence of J. P. Long  
Signature of Witness

Daniel Curtis Willis  
Signature of Candidate

- Naval Service -

May 27, 1938.

Sir,-

I am directed to advise you that you are now under consideration for entry into the Royal Canadian Navy on the 6th June, 1938, as an Ordinary Seaman, under a Seven Years' Continuous and General Service Engagement.

It is noted, however, that the Report of Medical Examination dated 20th May, 1938, shows you to be the subject of the following minor defect:- Defective Teeth. As any expenses involved in connection with dental treatment will be payable by you, it will be necessary for you to either have the abovementioned defect remedied locally and forward to this Department a certificate from your dentist that this has been done or, as the time is limited, sign the attached declaration, in duplicate, that you will defray all expenses for dental treatment required, and return it to this Department.

Before your entry can be approved it will be necessary for you to undergo final medical examination. Provided you are agreeable to the above conditions you should report to the District Medical Officer of Military District No.13, Calgary Public Building, 6th Ave., Calgary, Alberta, at Nine A.M., on Friday, 3rd June, 1938, and request him to examine you, showing him this letter as your authority. You should hand him the enclosed Forms B207 in triplicate (Medical Examination Form) and B207A (Physical Qualifications Required).

Transportation Warrant No.13169, Hanna, Alberta to Calgary, Alberta, is enclosed, which you should exchange at your local Canadian National Railways' Ticket Office for a railway ticket.

Provided you are found physically fit, the Military Authorities will supply you with the following transportation from Calgary, Alberta to Victoria, B.C.:-

1 Second Class Railway Ticket	- Calgary, Alta. to Vancouver, B.C.
1 Upper Tourist Berth	- Calgary, Alta. to Vancouver, B.C.
1 Steamship Ticket	- Vancouver, B.C. to Victoria, B.C.

You should report to the Commander, R.C.N. Barracks, Esquimalt, B.C., on Monday, 6th June, 1938.

Mr. Daniel C. Willis,  
HANNA,  
Alberta.

2.....

- Naval Service -

- 2 -

If you are not physically fit, the Military Authorities will supply you with the following transportation back to your home:-

1 Second Class Railway Ticket - Calgary, Alta. to Hanna, Alta.

You should acknowledge receipt of this letter: enclosed addressed envelope is for this purpose.

Yours truly,

(J. O. Gossette),  
Naval Secretary.

(D)

-2-

District Officer Commanding/ -2-  
Military District No.13,  
CALGARY, Alberta.

(D)

- Forwarded for information.  
X-Ray examination has been carried out.

The Commander/  
R.C.N. Barracks,  
ESQUIMALT, B.C.


Naval Secretary.

- Forwarded for information. Provided Willis reports at R.C.N. Barracks, and is suitable in all respects, he is to be entered in the R.C.N. as an Ordinary Seaman to date 6th June, 1938. X-Ray examination has been carried out.

Date of Birth - 29th November, 1919,  
certified by Certificate of Registration of Birth.

Copy of Continuous Service Engagement Form is to be forwarded to Headquarters in due course.

BY ORDER.

  
Naval Secretary.

OTTAWA, May 27, 1938.

DEPT OF  
NATIONAL DEFENCE  
MAY 27 1938  
62-21-4  
CANADA  
(47)

PLACE *Stangney Alberta*

DATE *May 20 1938*...

M12493

THE NAVAL SECRETARY

DEPARTMENT OF NATIONAL DEFENCE

OTTAWA

CANADA

SIR:

INSTRUCTIONS FOR MY MEDICAL  
EXAMINATION HAVE BEEN RECEIVED AND ARE UNDERSTOOD.

I INTEND TO REPORT FOR MEDICAL  
EXAMINATION ON THE 20 DAY OF May 1938  
(Fill in date)

08

*Orinial Curtis Willis*  
SIGNATURE OF APPLICANT.

MAILED TO *Reams*  
CHARGE TO *Reams*  
SINCE  
REC'D. CENTRAL *Reams*  
MAY 27 1938  
REFERRED TO

*[Faint, illegible text, possibly bleed-through from the reverse side of the page]*

*[Faint, illegible text, possibly bleed-through from the reverse side of the page]*





JUL 13 1938  
N.S. 62W303  
CANADA

31  
Can. B. 207  
2M-1-37  
N.S. 815-2-207

# CERTIFICATE OF MEDICAL EXAMINATION FOR THE ENTRY OF OFFICERS, MEN AND BOYS FOR THE NAVAL SERVICE OF CANADA 79260

(R.C.N. OR RESERVE FORCES)

NOTE—This Certificate is to be completed by the Examining Medical Officer and forwarded to the Naval Secretary, Department of National Defence, Ottawa.

I, the undersigned, have examined Daniel Curtis Willis candidate for entry as Sea and I believe him to be in all respects fit for His Majesty's Service. He has signed the Certificate given below in my presence.

Dated at Esquimaut, B.C. the 6th of June 1938  
**Chest X-Ray at Lethbridge- Neg.**  
G. L. Morgan Smith  
Examining Medical Officer  
White urine neg. (Rank) Captain R. L. P. M. B.

This examination has been made in accordance with the Instructions for Recruiting.

Age { Years Months	Weight without Clothes	Height with Bare Feet	General Development	Chest Girth	Vision by— (i) Snellen's Types (ii) Colour Vision	Vaccinated or re- vaccinated for Small Pox (Date)	Lungs, Heart, etc.	Abdomen, Hernia, etc.	Limbs and Joints	Skin	Ears and Hearing	Testes, Varicocele, etc.	Mouth, Teeth (No. def- icient and No. defective, if any), Nose, Tonsils, etc.	Anus, Hæmorrhoids, etc.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)
	lbs.	ft. ins.		inches (a) maximum (b) minimum (c) mean	right eye left eye colour vision									
18 6/12	141	5'4 1/2	Good	39 34 36 1/2	6/6 6/6 C.V.IV.	1935	N	N	N	N	N	N	2 defects	N

### CERTIFICATE TO BE SIGNED BY THE CANDIDATE

I hereby certify that to the best of my belief I have never suffered from Fits, \*Incontinence of Urine, Discharge from the Ears, or any other disease likely to render me unfit for His Majesty's Service. I am willing to undergo, after entry, such dental treatment as may be authorized.

D. C. Willis  
Signature of Candidate

When a Candidate is passed, notwithstanding a slight defect or disability, the following Certificate is to be filled up

This Candidate is the subject of.....  
.....  
not considered of sufficient importance to cause his rejection, he being desirable in other respects.

.....  
Examining Medical Officer  
(Rank).....

\* The exact meaning of this is to be clearly explained to the Candidate by the Examining Medical Officer.

58

The corner of this Certificate is to be cut off if the man is discharged with a "Bad" character or with disgrace, or if specially directed by the Department of National Defence (Naval Service). If the corner is cut off, the fact is to be noted in the Ledger.

### CERTIFICATE of the Service of

*Daniel Curtis WILLIS*

IN THE ROYAL CANADIAN NAVY

*Port Division*

*Esquimalt, B.C.*

Official Number *3175*

Date of birth	<i>29 November, 1919</i>	Nearest known Relative or Friend (To be noted in pencil)
Where born { Province	<i>Alberta</i>	Name: <i>Helia</i>
{ Town or county	<i>Hanna</i>	Relationship: <i>Mother</i>
Trade brought up to	<i>Student</i>	Address: <i>Hanna, Alta</i>
Religious denomination	<i>United Church of Canada</i>	
Date passed swimming test	<i>PPR (Good) 8 June 38 / E. H. Oland PSR (Fair) 13 Sep 38 / J. P. Oland</i>	
Man's signature on discharge to pension		

All Engagements, including N.C.S., to be noted in these Columns

Date of actually volunteering	Commencement of time	Period volunteered for	Date of actually volunteering	Commencement of time	Period volunteered for
1.	<i>6 June, 1938</i>	<i>Seven years</i>	5.		
2.			6.		
3.			7.		
4.			8.		

Medals, Clasps, Etc.

Date received or forfeited	Nature of decoration	Date received or forfeited	Nature of decoration

Description of Person	Stature		Chest, In.	Colour of			Marks, Wounds and Scars
	Feet	In.		Hair	Eyes	Complexion	
On entry as a boy.....							
On advancement to man's rating or on entry under 28 years.....	<i>5</i>	<i>4 1/2</i>	<i>39 34 36 1/2</i>	<i>Brown</i>	<i>Brown</i>	<i>Fresh</i>	<i>- Nil -</i>
On re-entry for C.S. or for Non-C.S. after attaining 28 years.....							
Further description if necessary.....							







H. M. S. "NADEN", Esquimalt, B.C.

OFFICIAL No. IF KNOWN  
Space to be left vacant  
if not known

3175  
1938  
620303  
CANADA

## CONTINUOUS SERVICE ENGAGEMENT, OR RE-ENGAGEMENT

To be forwarded to the Naval Secretary, Department of National Defence, with Form S. 59

33

CHRISTIAN AND SURNAME IN FULL		NEXT OF KIN		PRESENT RATING
DANIEL CURTIS WILLIS		Mother Name.....Celia..... Address.....Hanna, Alta.....		Ordinary Seaman
DATE OF BIRTH*	PLACE OF BIRTH†		NAME, RANK AND STATION OF RECRUITING OFFICER	
29th November, 1919.	Town.....Hanna..... County..... Province.....Alberta.....		Commander J. E. W. Oland, DSC., RCN. RON Barracks, Esquimalt, B.C.	

### Personal Description at the Date of this Document

Height	Chest	Hair	Eyes	Complexion	WOUNDS, SCARS OR MARKS	Religious Denomination	TRADE OR OCCUPATION
5' 4 1/2"	39 34 36 1/2	Brown	Brown	Fresh	Nil	United Church	Student

Commencing date of Engagement or Re-engagement	6th June, 1938	Period of Engagement or Re-engagement	SEVEN YEARS C.S.
Date of actually volunteering to engage or re-engage	6th June, 1938.	Date of entering present ship	6th June, 1938.

Particulars of former Continuous Service Engagements, if any; but, if none, and the person engaging has had previous Service, the date of his First Entry should be given. If the person has not previously served, write the words "First Entry" here.

FIRST ENTRY

If an Engagement is ante-dated for any period, the man's services for such period should be forwarded in to office, with the Engagement, on Form S.—1243.

### Declaration of Entry or Re-Entry from Shore for Continuous Service

The following questions are to be put by the Commanding Officer to the person about to engage for Continuous Service, whose answers are to be recorded hereon:—

- Are the particulars given above of your name and date and place of birth correct?..... Yes.....
- Are you a British subject?..... Yes.....
- Nationality of parents—Father..... American..... Mother..... American.....
- Have you ever served in the Navy, Royal Fleet Reserve, Royal Naval Reserve, Army, Army Reserve, Marines, Militia, Volunteers (Naval or Military), Territorial Force, or in His Majesty's Indian or Colonial Military Forces, or in the R. C. Mounted Police?..... No.....
- Do you now belong to the Militia, Volunteers (Naval or Military), Territorial Force or any Regiment or Corps in His Majesty's Army, or to any established Naval or Army Reserve Force, or to the R. C. Mounted Police?..... No.....
- Have you ever been rejected as unfit for His Majesty's service, or discharged from it on that account? If so, state reason of rejection or discharge, and date..... No.....
- Have you ever been discharged from the Navy, Marines, Army or R. C. Mounted Police on account of misconduct?..... No.....
- Are you willing to be vaccinated or re-vaccinated and inoculated?..... Yes.....
- Can you swim?..... Yes.....



\* When evidence of age is obtained on First Entry, it should be attached to this Form.

† Foreigners are not to be entered. On the entry of a person born out of the British Empire, it should be ascertained that he is (and in the case of a boy, that his father is) a British Subject, and evidence of the fact should be attached to the "Entry Papers."

‡ Particulars of service in the Army, Army Reserve, Naval Reserve, Marines, Militia, or H. M. Indian or Colonial Military Forces, or in the Merchant Service should be forwarded in to office with this Engagement. If a member of the Royal Fleet Reserve, the man's Registrar is to be immediately informed of his entry (Royal Fleet Reserve Instructions). If an R.N.R. man, state number of R.V. 2.

527 1642 10

15  
38

I.—Declaration and Certificate for Men newly entered and Men who have been out of the Service since the expiration of their previous C. S. Engagement

I, DANIEL CURTIS WILLIS, do solemnly declare that to the best of my knowledge and belief the answers to the questions overleaf are true, and I do hereby agree to serve honestly and faithfully in the Naval Service of Canada\* for the term of SEVEN Yrs from 6th June, 1938, 193, provided my service should be so long required. And I do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Majesty. As witness my hand this 6th day of June, 1938, 193.

Witness to Signature..... Daniel Curtis Willis Man's Signature in full

Attested before me this 6th day of June, 1938, 193. M. A. A.

G. Edwards LIEUT. COMMANDER, RCN { Signature of a Commissioned Officer of the Naval Service

Date 6th June, 1938, 193.

This is to certify that we have examined the person named on the other side hereof as to his fitness for the Naval Service of Canada, and we find as follows:—He is of perfectly sound and healthy constitution, free from all physical malformation, active and intelligent; and we consider him in all respects fit for His Majesty's Service.

G. L. Morgan, Smith G. L. Morgan, Smith COMMANDER, RCN, Commanding Officer CAPTAIN, RCAMC, Medical Officer

II.—Certificate and Declaration for Boys

Date 193.

This is to certify that we have examined the boy named on the other side hereof as to his fitness for the Naval Service of Canada, and we find as follows:—He is a well grown, stout, intelligent lad, of perfectly sound and healthy constitution, and free from all physical malformation, and we consider him in all respects fit for His Majesty's Service.

The consent of his parents or guardian has been obtained in writing, and they are willing and desirous that the boy should be entered for years' continuous and general service from the age of 18, in addition to whatever period may be necessary till he attains that age.

Commanding Officer Lieutenant Medical Officer

I declare that to the best of my knowledge or belief the answers to the questions on the other side of this form are true and that I am not indentured as an apprentice.

I am willing to enter and serve in the Naval Service of Canada for years' continuous and general service from the age of 18, provided my service should be so long required, in addition to whatever period may be necessary till I attain that age. And I do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Majesty.

Boy's Signature in full

Witness to Signature.....

Attested before me this day of 193.

{ Signature of a Commissioned Officer of the Naval Service

III.—Re-engagement for Continuous Service

To be executed by men who have not been out of the Service since the expiration of their first engagement

The particulars indicated on the other side are also required when this Form is used.

I, now serving as a on board H. M. C. S., who on the of 193.

engaged to serve in the Naval Service of Canada for a period of § years, do hereby engage to serve for a further period\*\* from †† 193. provided my services should be so long required.

Man's Signature in full 193.

Witness, Commanding Officer

\* Insert "for the term of (number in words) years," or "to complete (number) years for pension," or "until I attain the age of years." † Insert the date from which the engagement actually commences. ‡ The document conveying the consent to be attached to this paper. (N.B.—Not required in the case of youths over 17 years of age.) § To be written in words. \*\* Insert as follows:—"Of (number) years," or "to complete time for pension," or "until I attain the age of years," as the case may be. †† Insert the date of commencement of the re-engagement, which must either be coincident with, or (when the re-engagement is ante-dated) earlier than the date of execution.



VERIFICATION FORM

DEFENCE MEDAL, WAR MEDAL, C.V.S.M. and CLASP.  
 NAVAL GENERAL SERVICE MEDAL (1915).

NAME/RATING ..... *AB* ..... OFF. NO. .... *N-3175* ..... ADDRESS .....

GRADE	QUALIFYING PERIODS IN DAYS						STARS MEDALS	✓ 1 2	ELIGIBLE FOR AWARDS OF
	FROM	TO	1939-45	ATLANTIC	DEFENCE	CLASP C.V.S.M.			
							1939-45	1	<i>star</i>
							ATLANTIC	1	<i>star</i>
							FRANCE G.		
							AFRICA		
							PACIFIC		
							BURMA		
							ITALY		
							DEFENCE		
							C.V.S.M.	2	<i>clasp</i>
							" CLASP		
							WAR 1945	1	<i>medal</i>
							WAR 1915		

22-16-40

VERIFIED BY ..... *Rd.* .....

APPROVED BY ..... DIR. OF PERSONNEL RECORDS.

3175

OFFICIAL NUMBER

FILE NUMBER

62-W.303

OFFICIAL NUMBER 3175

NAME WILLIS Daniel Curtis DATE OF BIRTH 29 November, 1919.  
(Surname) (Given Names)

PLACE OF BIRTH Hanna, Alta. OCCUPATION Student.

RELIGION United Church. EDUCATION Grade XI

RESIDENCE AT TIME OF ENLISTMENT: Street and No. \_\_\_\_\_ Town Hanna Province, etc. Alberta.

ENGAGEMENTS				DESCRIPTION					PREVIOUS SERVICE			
Date (in figures)			Period	Height	Hair	Eyes	Complexion	Marks or Scars	Served in	Rank or Rating	Dates	
Day	Month	Year									From	To
6	6	38	Seven years,	5'4 1/2"	Brown	Brown	Fresh.					

NEXT OF KIN RELATIONSHIP (in pencil) mother NAME (in pencil) Mrs. W. S. G.  
ADDRESS (in pencil): Street and No. \_\_\_\_\_ Town \_\_\_\_\_ Province, etc. \_\_\_\_\_

MEDALS, CLASPS, HURT CERTIFICATES, PRIZE MONEY				EXAMINATIONS, CERTIFICATES, ETC.							
Date (in figures)			Particulars	Date (in figures)			Particulars	Date (in figures)			PARTICULARS
Day	Month	Year		Day	Month	Year		Day	Month	Year	
				8	6	38	P.P.T. (Good)				
				13	9	38	P.Sc.T. (Fair)				
				8	12	38	Qual. First Aid.				

BADGES, G.C. OR G.S.				BRIEF PARTICULARS OF WARRANT OR C.M. PUNISHMENTS AND C.P. CHARGES							
Date (in figures)			1st, 2nd or 3rd G.C. or G.S.	Granted Deprived Restored	SHIP OR ESTABLISHMENT	Wt. No.	Date (in figures)			BRIEF PARTICULARS OF OFFENCE	PUNISHMENT
Day	Month	Year					Day	Month	Year		

FILM  
NO WSP-4640-4  
DATE

Date (in figures)			DAYS FORFEITED					
Day	Month	Year	Prison	Det'n	Cells	C. Power	W. Trial	In diff. Char.

SECOND CLASS FOR CONDUCT  
From \_\_\_\_\_ To \_\_\_\_\_

W.S.G.  
APPLICATION  
1056  
RECEIVED

3175

OFFICIAL NUMBER

NAME WILLIS  
(Surname)

Daniel Curtis.  
(Given Names)

OFFICIAL NUMBER

3175

Ship or Establishment	Rating	From			Remarks	Character	Efficiency	Date			Non-Sub. Rating	Qualified			Re-Qualified		
		Day	Month	Year				Day	Month	Year		Day	Month	Year	Day	Month	Year
Naden	Ord. Smn.	6	6	38		V.G.	Sat.	31	12	38	L.R. 3	19	2	40			
Fraser	"	3	12	38		V.G.	Sat.	31	12	39							
Stadacona	A.B.	5	10	39													
Fraser	"	11	1	40													
Margaree	"	9	3	40													
<del>DISCHARGED.</del>	"	22	10	40	<del>DEAD--Missing, presumed dead</del>												

GENERAL REMARKS

14.5.41. Memorial Cross Awarded to Mother:  
Mrs. Celia Willis,  
Hanna, Alta.

DATE OF BIRTH	PLACE	CIVIC	CORP.	REG'D	PERM.	RESIDENCE	PREV. ENL.	RANK OR RATE
BY MO YR	BIRTH	TOWN	NO.	NO.	NO.	CITY TOWN	SCN DIV.	A BR RANK
29 X 19 17	++	0	40	5	8	05	11 0 13 0	09 93
ENLIST. DATE	ACT. SERV. DATE	SHIP	ESTAB.	RANK OR RATE				
BY MO YR	BY MO YR	NO.	A BR RANK	A BR RANK				
06 06 38	06 06 38		03 15 0	08 94				
SENIORITY	STR.	NON-SUB.	CODED	CHECKED				
BY MO YR	STR.	A B C						
06 10 39	09 08 50	20 22-10 40		92				

MEMORANDUM FOR

74

P. 64

Any further communication on this subject should be addressed to:—

Mrs. Celia Willis,.....  
HANNA,.....  
Albeta.....

THE SECRETARY,  
DEPARTMENT OF NATIONAL DEFENCE,  
OTTAWA, ONTARIO  
ATTENTION: ADMINISTRATOR OF ESTATES

and the following number quoted:—

H.Q. N.S. 62-W-303 FD 5.....

DEPARTMENT OF NATIONAL DEFENCE  
OTTAWA, ONT.

July 2, 1941

For the purpose of record and in the event of there being any balance of pay, medals or memorials available for distribution (according to law) on account of the late

Daniel Curtis WILLIS, A.B.,.....

No. 3175, R.C.N.....

it is necessary that the requisite information regarding the deceased and his relatives should be furnished on the inside of this form in strict accordance with the printed instructions. The particulars required are to be carefully filled in and the Declaration on the back should then be signed in the presence of a Clergyman, Priest or Local Magistrate, who should be asked to complete and sign the Certificate. This form should then be returned to the above address.

(L.M. Firth) Major,  
Administrator of Estates.



STATEMENT of the Names, Ages and Addresses, or Dates of Death, of all the relatives that the decedent had in each of the degrees specified below.

Degrees of Relationship	RELATIVES required to be accounted for	INFORMANT'S STATEMENT		
		NAME IN FULL of any Relative, if any, in each degree inquired for	Age	ADDRESS IN FULL of each surviving Relative, opposite his or her name, and date of death of each deceased relative
1	Widow of the Deceased.....			
2	Children of the Deceased and dates of their Births.....			
3	Father of the Deceased.....	DANUEL CURTIS WILLIS	49	HANNA, ALTA
4	Mother of the Deceased.....	CERIA BERTHA WILLIS	45	HANNA, ALTA
5	Brothers of the Deceased	Full Blood		
		Half Blood	PERRY, LINCOLN WILLIS	19 HANNA, ALTA
6	Sisters of the Deceased	Full Blood		
		Half Blood		
7	Names of brothers or sisters (whether of the full or the half blood) of the Deceased, who are dead, and date of death of each.	Names and ages of their children (if any)		Address of their children

ONLY IF NO RELATIVES IN THE DEGREES ABOVE ARE NOW LIVING, THE FOLLOWING PARTICULARS SHOULD BE GIVEN

		NAMES OF THOSE LIVING	Age	ADDRESS IN FULL
8	Grand-Parents of the Deceased.....			
9	Uncles and Aunts by blood of the Deceased (not Uncles and Aunts by marriage).....		Age	



DECLARATION

\*Insert degree of relationship, for example "Widow," "Father," "Brother," etc.

I hereby declare that the foregoing particulars are correct, and a true and complete statement of all the relatives that the deceased ever had in the degrees inquired for; and that I am the

\* Mother of the deceased.

N.B. To be signed in full in the presence of a Clergyman, Priest or Local Magistrate

Celia Willis

{Signature of Informant

CERTIFICATE

I hereby certify that, to the best of my knowledge and belief.....

\*See above Celia Willis {Name of Informant} is the ~~daughter~~ Mother of the Deceased above described, and I believe the above Declaration and the statement of Relatives made by the Informant and signed in my presence to be complete and correct.

Dated at Inedstead this 12th day of July 1941

Signature of Clergyman, Priest or Magistrate [Signature]

Qualification Commissioner of

Address Inedstead, Dabra & Post Mistress, 2ask.

NOTE—Before granting the above Certificate, care should be taken to see that the Informant gives particulars concerning the death of any Relative stated by him or her to have died, and that the full name and address of each surviving Relative enquired after is stated in its proper place in the Statement opposite.

WILLIS, Daniel C.

A. B. kk

O. N. 3175

1	Wrist watch Bulova.	37.50	
1	Electric Razor.	15.00	X ✓
1	Pen and pencil set.	12.00	X
1	Camera. Argus.	15.00	X
1	Gold signet ring.	7.50	X
1	Leather wallet.	5.00	X
1	Toilet set.	5.00	X ✓

---

97.00

The articles described above were all lost by me  
whilst on service in HMCS "FRASER".

*Daniel C. Willis.*

DEPARTMENT OF NATIONAL DEFENCE  
NAVY                      ARMY                      AIR FORCE  
STATEMENT OF WAR SERVICE GRATUITY

4  
NAVY

ISSUED  
SER'S  
NAME

Daniel Curtis  
(CHRISTIAN NAMES)

WILLIS  
(SURNAME)

REGISTER NO.

10561  
N-3175

PAY  
ADDRESS

Director of Estates,  
308 Sparks Street,  
Ottawa, Ont.

for service Estate of  
Daniel C. WILLIS  
NS N-3175

FILE NO.

1 Nov. 45

DATE

N-3175

SERVICE NO.

A.B.

FINAL RANK OR RATING

DATE OF DISCHARGE

22 Oct. 40

22 Oct. 40

DATE OF TERMINATION OF OVERSEAS SERVICE

A. TOTAL QUALIFYING SERVICE

NO. OF DAYS 409 EQUAL TO 13 COMPLETE PERIODS AT \$7.50

\$ 97.50

B. QUALIFYING OVERSEAS SERVICE

NO. OF DAYS 351 LESS 19 INELIGIBLE DAYS, EQUAL TO 332 DAYS @ 25c. PER DAY

83.00

C. SUPPLEMENT FOR OVERSEAS SERVICE

DAILY RATES AT DISCHARGE

PAY	\$	1.85	
SUBSISTENCE OR LODGING AND PROVISION ALLOWANCE	\$	1.45	
ADDITIONAL PAY			
H.L.M.	\$	.13	
L.R.	\$		
III	\$	.10	
DEPENDENTS' ALLOWANCE 1/30 OF \$	----	----	
TOTAL	\$	3.53	x7 = \$ 24.71
NO. OF DAYS		351	x\$ 24.71
		183	

47.40

D. WAR SERVICE GRATUITY

227.90

E. DEDUCTIONS OVERPAYMENT OF PAY AND ALLOWANCES \$  
DEPENDENTS' ALLOWANCE AND ASSIGNED PAY \$  
OTHER DEDUCTIONS \$

NIL

NIL

F. TOTAL AMOUNT PAYABLE

J.U. NPA - 194

Nov 19/45

227.90

G. YOUR PORTION OF GRATUITY IS—

DEPENDENTS' ALLOWANCE IN ISSUE TO YOU \$ \_\_\_\_\_ OF \$ \_\_\_\_\_  
TOTAL DEPENDENTS' ALLOWANCE IN ISSUE \$ \_\_\_\_\_

= \$ 227.90

CERTIFICATE I CERTIFY THAT THE AMOUNT HAS BEEN CORRECTLY COMPUTED AND IS PAYABLE IN ACCORDANCE WITH THE TERMS OF THE WAR SERVICE GRANTS ACT, 1944 AND THE REGULATIONS ISSUED THEREUNDER.

TREASURY			
PREPARED BY	CHECKED BY	CHECKED BY	DATE
W	<i>[Signature]</i>	<i>[Signature]</i>	Nov 8/45

SERVICE REPRESENTATIVE  
for Dir. Naval Pay Acct'ing

**STATEMENT OF WAR SERVICE GRATUITY - NAVY**

*Typed*

Deceased Member Name **Daniel Curtis WILLIS**  
 (Christian Names) (Surname)

Payee **Director of Estates } for service estate of**  
 Address **308 Sparks St. Daniel C. WILLIS**  
**Attoma, Ont. N.S. N 3175**  
 Register No. 10561  
 File No. N 3175  
 Date 25-6-45  
 Service No. 3175  
 Final Rank or Rating **A-B**  
 Date of termination of overseas service **20 Oct 40** Date of Discharge **20 Oct 40**

**A. TOTAL QUALIFYING SERVICE**  
 No. of days 409 equal to 13 complete periods at \$7.50 \$ 97.50

**B. QUALIFYING OVERSEAS SERVICE**  
 No. of days 351 less 19 ineligible days equal to 332 days @ 25¢ per day \$ 83.00

**C. SUPPLEMENT FOR OVERSEAS SERVICE**  
 DAILY RATES AT DISCHARGE

Pay	\$ 1.85	
Subsistence or Lodging and Provision Allowance	\$ 1.45	
Additional Pay		
H.L.M.	\$ .13	
L.R. III	\$ .10	
Dependents' Allowance 1/30 of \$		
Total	3.53	x 7 = \$ 24.71
No. of days	<u>351</u>	x \$ 24.71
	<u>183</u>	<span style="float:right">\$ 47.40</span>

**D. WAR SERVICE GRATUITY** \$ 227.90

**E. DEDUCTIONS**

OVERPAYMENT OF PAY AND ALLOWANCES	\$	
DEPENDENTS' ALLOWANCE AND ASSIGNED PAY	\$	
OTHER DEDUCTIONS	\$	<i>Nil</i>

**F. TOTAL AMOUNT PAYABLE** \$ 227.90

**G. YOUR PORTION OF GRATUITY IS**

Dependents' Allowance in issue to you \$ \_\_\_\_\_ of \$ \_\_\_\_\_ = \$ 227.90  
 Total Dependents' Allowance in issue \$ \_\_\_\_\_

**CERTIFICATE:** I certify that the amount has been correctly computed and is payable in accordance with the terms of the War Service Grants Act, 1944 and the regulations issued thereunder.

Prepared by	Checked by	Treasury	
		Checked by	Date

Service Representative

**D.N.P.A. CHECK**

1	<u>W</u>	6	
2	<u>W</u>	7	
3	<u>W</u>	8	<u>S.A.</u>
4	<u>W</u>	9	<u>W.P.G.</u>
5	<u>W</u>	10	

P096981

62-2-303

19/12  
69

Six copies to be rendered to Naval Service Headquarters

REPORT OF THE DEATH OF AN OFFICER, MAN OR BOY

H.M.C.S. STADACONA at HALIFAX, N. S.

Name Daniel Curtis WILLIS (Christian names in full)

Rank of Rating Able Seaman Official No. 3175 (If unknown, date of first entry)

Place of Birth Hanna, Alberta Date of Birth 29th November, 1919

Occupation in Civil Life Student Religion United Church of Canada

Number of years service in the Navy (Long Service R.C.N., or mobilized service in case of R.C.N. (Temporary) or Reserve ratings) 2 Years 4 Months

Date of Death 22nd October, 1940 Place of Death At Sea

Cause of Death Lost in collision of H.M.C.S. MARGAREE (If due to accident, violence, or enemy action, particulars to be stated briefly)

Nearest known relative or friend Name Celia WILLIS Relationship Mother Address Hanna, Alberta.

Date on which the above was informed by Ship Informed by N.S.H.Q.

Date on which death was registered with local Officials NK

In the case of Imperial Service men, whether Active Service, Pensioner or Reserve, date on which the prescribed return was rendered to the Registrar General in London, Edinburgh or Dublin, according to Nationality

Place of Burial (if known) Date of Burial (if known)

Location, Number, etc., of grave (if known)

Undertaker employed (if any)

If borne for discipline only, date D.S.Q. or invalidated

J. Edwards  
COMMANDER R.C.N.  
Commanding Officer,

8th November, 1940

The NAVAL SECRETARY,  
Department of National Defence,  
Ottawa, Canada.

In all cases this Form is to be sent in addition to the Report by Telegraph required by the Regulations.

Distribution: File, Imp. W. G. Com., Dom. Stat., Register.

C.N.S. 1121  
15M-7-40 (5849)  
N.S. 815-9-1121

MAIN FILE  
 CHARGED TO DNA  
 SINCE 19.12.40  
 REC'D. CENTRAL REGISTRY  
 DEC 24 1940  
 REFERRED TO  
~~NR~~

This is a copy of the original document as it appears in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

24th December 1940

Commanding Officer  
 100th Cavalry

This is a copy of the original document as it appears in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

Date of Birth

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

The original document is held in the original file. It is not a copy of a copy.

62-20303

44

November 1, 1940.

Dear Madam:

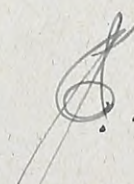
It is with deep regret that I must confirm the telegram sent out by the Minister of National Defence, reporting that your son, Daniel Curtis Willis, Able Seaman, O.N. 3175, R.C.N., was missing, believed killed.

Few details are available, but it is known that H.M.C.S. "MARGAREE" was sunk in collision in the North Atlantic whilst steaming without lights, on convoy duty, and in the submarine zone. 142 Officers and ratings are missing and must be presumed lost at sea.

I am requested to express to you the sincere sympathy of the Minister of National Defence for Naval Services and the Chief of the Naval Staff in your bereavement.

Any further information, which is received, will be at once communicated to you.

Yours very truly,



(J. O. Cossette)  
NAVAL SECRETARY.

Mrs. Celia Willis,  
HANNA, Alta.

ORDINARY SEAMAN

30

No. Name WILLIS, Daniel C. Nationality Br. (Can.) File F.D. 47

Date of Birth 29th Nov. 1919 Married Single Religion

Date of Application 11th Nov. 1937. Medically Examined 24/5/38

Address Hanna, Alberta.

Education In Grade X1.

Previous Experience

Remarks 18-11-37 A/D NOT Place on Roster for Ordinary Seaman.

Directions Re Entry 18-11-37 Letter to Applicant. 5/38. In accord

24/5/38. In accord

2M 7-35 (M130)

Entry 6/6/38

D OF D 22-10-40

DEPARTMENT OF VETERANS AFFAIRS

# AWARDS

(NAVY)

D.D.

WAR SERVICE RECORDS

WILLIS	Daniel Curtis	N-3175	A.B.	FILE No.
SURNAME (IN BLOCK LETTERS)	CHRISTIAN NAMES	REG. No.	RANK ON DISCHARGE	C.A.S.F. UNIT

WAR SERVICE

BADGE

(CLASS)

No.

DATE DESPACHED:

ADDRESS:

CAMPAIGN MEDALS	REGISTRATION NUMBER AN DATE DESPACHED
1939-45 Star	7691
Atlantic Star	
C.V.S.M. & Clasp	
War Medal	

(THE REVERSE TO BE USED FOR ESTATE PURPOSES)

16-1-28

RCN June 46 "MARGARET"  
MEDALS AND MEMORIALS—DECEASED PERSONNEL

REGISTRATION No. DATE OF DESPATCH

(1) MEDALS  
PERSON

ENTITLED TO Mr. Daniel C. Willis - Father

ADDRESS: Hanna, Alta.

(2) MEMORIAL CROSS  
WIDOW

ADDRESS:

(3) MEMORIAL CROSS  
MOTHER

Mrs. Celia Willis

ADDRESS: Hanna, Alta.

MEMORIAL BAR

DATE DESP

REGN. NO.

5

(2)

(3)

14-5-41